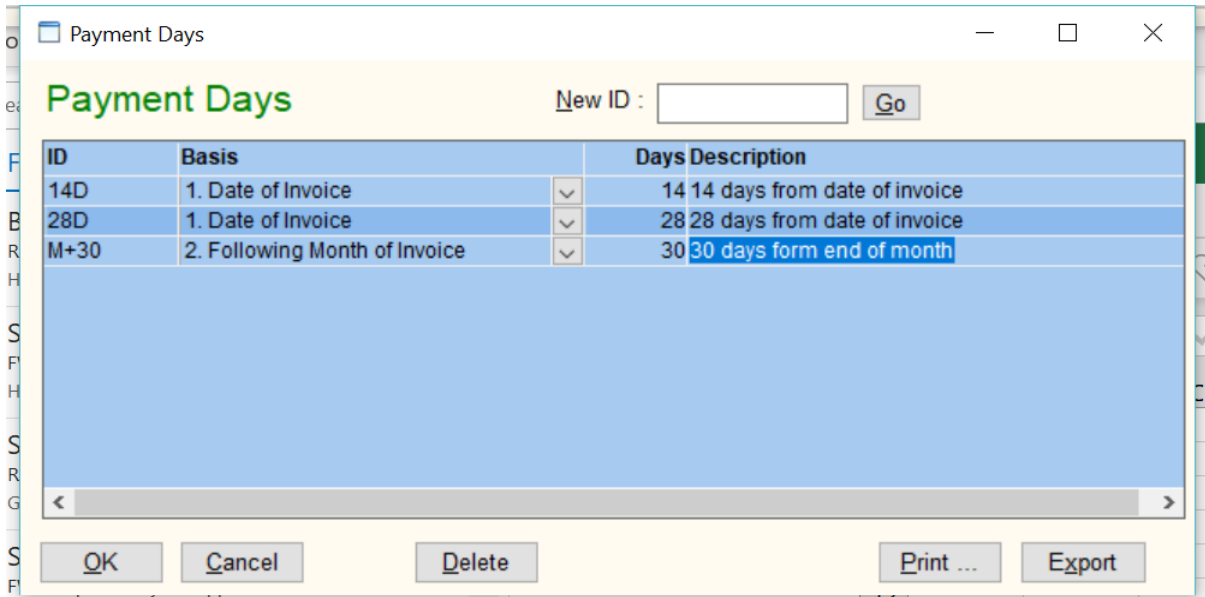


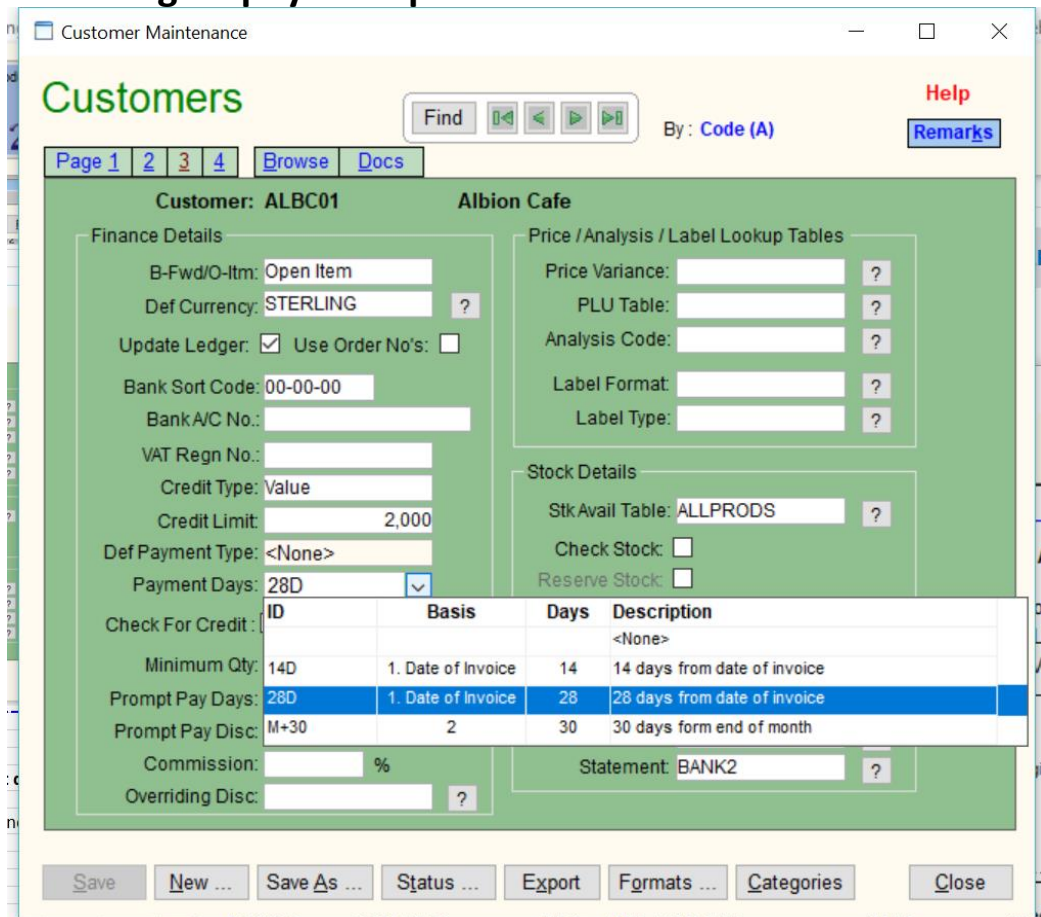
# Foodlogik: Customer Payment Days

## 1. Set up the payment days rules

Menu: System/Payment Days



## 2. Assign a payment period to each customer



### 3. Select the aged debtors report by payment days

Menu: Accounts/Accounts Reports/Aged Debtors

New drop-down appears with Formats S0005 and S0006

Aged Debtors Options

### Aged Debtors Options

Customer Type : Both

Statement Period : All

Display By : Month

Other Period : 28 Days

Calculate Up To : 25/04/19

Format : S0005

Payment ID : <ALL>

Show	ID	Basis	Days
Show Z	<ALL>		
Show Z	14D	1. Date of Invoice	14
Include Deliv	28D	1. Date of Invoice	28
Include F	M+30	2	30

Show Exceeded Terms Only

Include Future Invoices

OK Cancel Reset

Report can be printed to PDF and sent to Salesman or Customer  
 Payment Days also appear on Statement format S0004A  
 which can be emailed as part of the statement run.

## Aged Debtors

[Selections](#) [Options](#) [Profile](#)



### Sales Ledger : Aged Debtors Report

Report Date : Thursday 25 Apr 2019

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For Date : Thu 25 Apr 2019

Customers selected by : Code

Customer Type : Cash/Account

From : ALBC01

Statement Period : All

Delivery A/C's : No

To : XVAN13

ALBC01 Albion Cafe Telephone: 12345678901  
 Brook Street Fax:  
 Ashford E-mail: bill.ward@foodlogik.co.uk  
 Kent Last Payment: -3548.41  
 TN24 6QG Date Last Payment: 12/12/2018

Cust ID	Cust Name	Date	Type	Reference	Debit	Credit	Balance	Terms	Due By	Reason	Sales Exec
ALBC01	Albion Cafe	30/04/18	Inv	00023129	55.56		55.56	28 days from date of invoice	28/05/2018	Overdue	
ALBC01	Albion Cafe	01/05/18	Inv	00023130	29.01		84.57	28 days from date of invoice	29/05/2018	Overdue	
ALBC01	Albion Cafe	04/05/18	Inv	00023133	27.24		111.81	28 days from date of invoice	01/06/2018	Overdue	
ALBC01	Albion Cafe	05/09/18	Pmt	test		-1,000.00	-656.70	28 days from date of invoice			
ALBC01	Albion Cafe	07/09/18	Inv	00023542	95.57		-561.13	28 days from date of invoice	05/10/2018	Overdue	
ALBC01	Albion Cafe	07/09/18	Inv	00023543	134.89		-426.24	28 days from date of invoice	05/10/2018	Overdue	
ALBC01	Albion Cafe	06/11/18	Crn	00000001		-9,754.56	-10180.80	28 days from date of invoice			
ALBC01	Albion Cafe	16/11/18	Inv	00023547	1.77		-10179.03	28 days from date of invoice	14/12/2018	Overdue	
ALBC01	Albion Cafe	23/11/18	Pmt	testr		-100.00	-10205.62	28 days from date of invoice			
ALBC01	Albion Cafe	28/11/18	Inv	00023550	25.98		-10179.64	28 days from date of invoice	26/12/2018	Overdue	
ALBC01	Albion Cafe	12/12/18	Pmt			-3,548.41	-13728.05	28 days from date of invoice			
ALBC01	Albion Cafe	08/02/19	Inv	00023564	222.50		-13505.55	28 days from date of invoice	08/03/2019	Overdue	
ALBC01	Albion Cafe	11/02/19	Crn	00000002		-194.87	-13700.42	28 days from date of invoice			
ALBC01	Albion Cafe	02/03/19	Inv	00023593	5.00		-13695.42	28 days from date of invoice	30/03/2019	Overdue	
ALBC01	Albion Cafe	09/03/19	Inv	00023592	2,422.20		-11273.22	28 days from date of invoice	06/04/2019	Overdue	
<b>Totals :</b>					3019.72	-14597.84					
<b>Amount Due :</b>					-11273.22						